NHS
Suffolk and
North East Essex
Integrated Care Board

Issuing the 'Treating your infection' leaflet to patients from practice clinical systems

The TARGET '**Treating you infection'** leaflet (to give to patients to take away from a consultation as an aid to understanding and for self-care, where there isn't a clear, immediate need for antibiotics) can now be issued from within GP clinical systems as follows:

S1 TPP have produced a new System Wide Treating Your Infection Protocol. This Protocol can be manually triggered and prompts staff to print the appropriate Public Health England leaflet.

Note: The Treating Your Infection Leaflets will only be available to organisations enabled for Integrated Word functionality (see Setup> Users & Policy> Organisation Preferences> Word).

You can print two different versions of the leaflet:
1. The self-care only version
2. The self-care and back-up antibiotics version which has been adapted by TPP to take into account that if a back-up antibiotic script is issued, the patient is not asked to return to the GP to collect it.

The Protocol will automatically add the appropriate Read code to the record which will help you to audit usage of the leaflets. A copy of the leaflet will also be saved to the patient's record along with a short textual note. This note assumes that you have explained the purpose of the leaflet to the patient to ensure that they have understood the advice it gives.

Follow the below steps to add the Treating Your Infection Protocol to your organisation default Toolbar (System Administrators only):
1. Navigate to Setup> Users & Policy> Organisation Preferences
2. Select the Toolbars section
3. Select the default Toolbar and click Amend Toolbar
4. Select a Toolbar to amend and click Amend Button Set
5. Search for "protocol" and select the option 'Specific protocol...'
6. Select the Treating Your Infection Protocol and click Ok.

Follow the below steps to add the Treating Your Infection Protocol to your user configured Toolbar:
1. Navigate to User> Users Preferences> Navigation
2. Select the Toolbars section
3. Select your default Toolbar and click Amend Toolbar
4. Select a Toolbar to amend and click Amend Button Set
5. Search for "protocol" and select the option 'Specific protocol...'
6. Select the Treating Your Infection Protocol and click Ok.

Follow-up: For further information, see: http://www.rcgp.org.uk/clinical-and-research/toolkits/target-antibiotics-toolkit.aspx

EMIS web:

The Treating your infection leaflet has now been made available in the EMIS library as a protocol and when printed for the patient will automatically merge with their personal information, filling in the patient details.

A copy will be saved to the clinical record and two Read codes will be added automatically when the protocol is run: 8OAM Provision of Treating Your Infection self-care leaflet. (This will be added when the leaflet is saved to the patient record). 8OAN Provision of Treating Your Infection self-care patient leaflet back-up antibiotic prescription issued. (If the clinician selects No, the Read code 8OAN will not be added).

The protocol is located in: Templates & Protocols> EMIS Library> EMIS Protocols> Public Health England. It needs to be added to the protocol launcher for each prescriber and is then ready to be used by pressing F12 and clicking on the "Launch PHE treating your infection leaflet". More details are available on the EMIS news feed.