

## How to add hospital prescribed medication to the patient medication record on SystmOne

The details of any regular medicines that are taken by a patient, but are not prescribed by the practice, should be available to view on the repeat template screen. This ensures that:

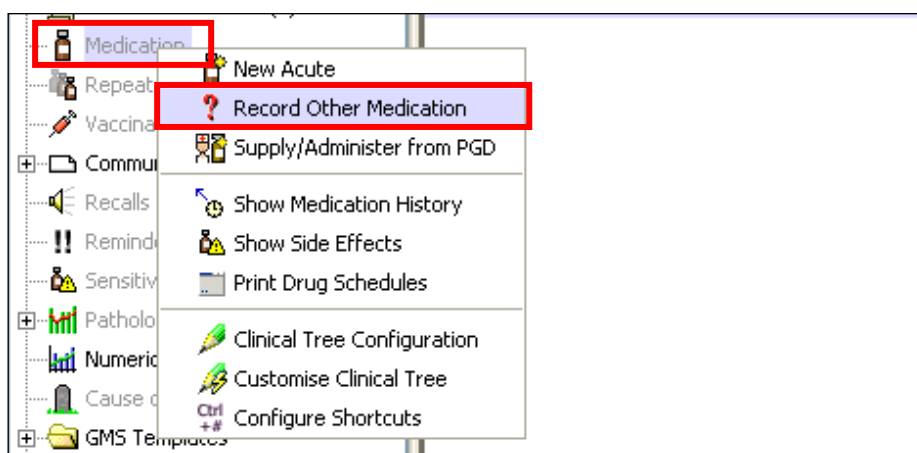
- interactions with other prescribed medications are checked by the clinical system, and
- in the case of any transfer of care, the medication details will also appear on the patient medication summary.

### Record as “Other Medication”

- The medication will appear in the medication list and at the bottom of, but not in, the repeat template. This prevents inadvertent supply of a prescription by the practice.
- It will appear on medication summaries etc when generated by the system.
- It ensures a drug interaction check with any newly prescribed medication, acute or repeat.

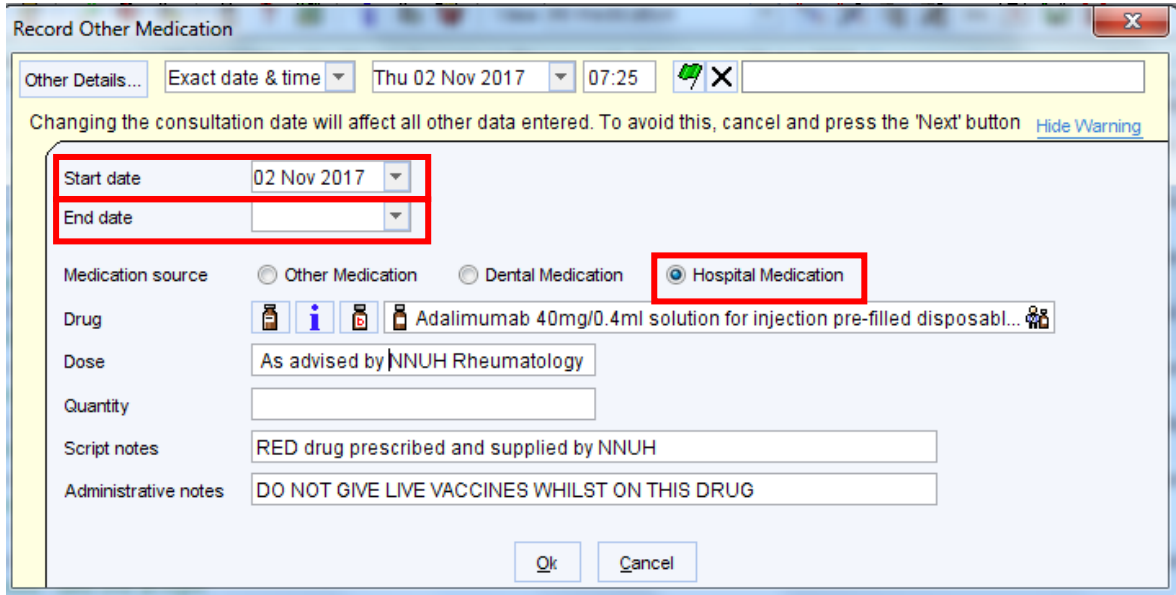
*Please note: It may require individual user adjustment of the repeat template screen to be seen.*

1. In the patient home screen, right click on ‘Medication’ on the left hand side of the screen, and choose ‘record other medication’.



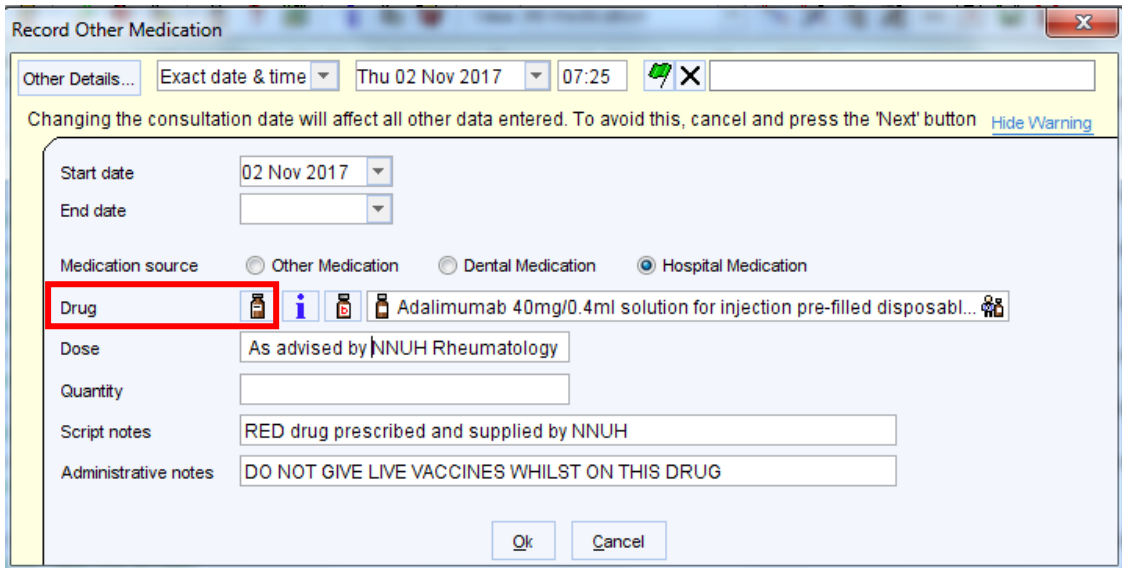
The following screen will appear which will allow you to input the necessary medication details.

2. Click 'Hospital Medication' and add relevant start date and end date (if known)



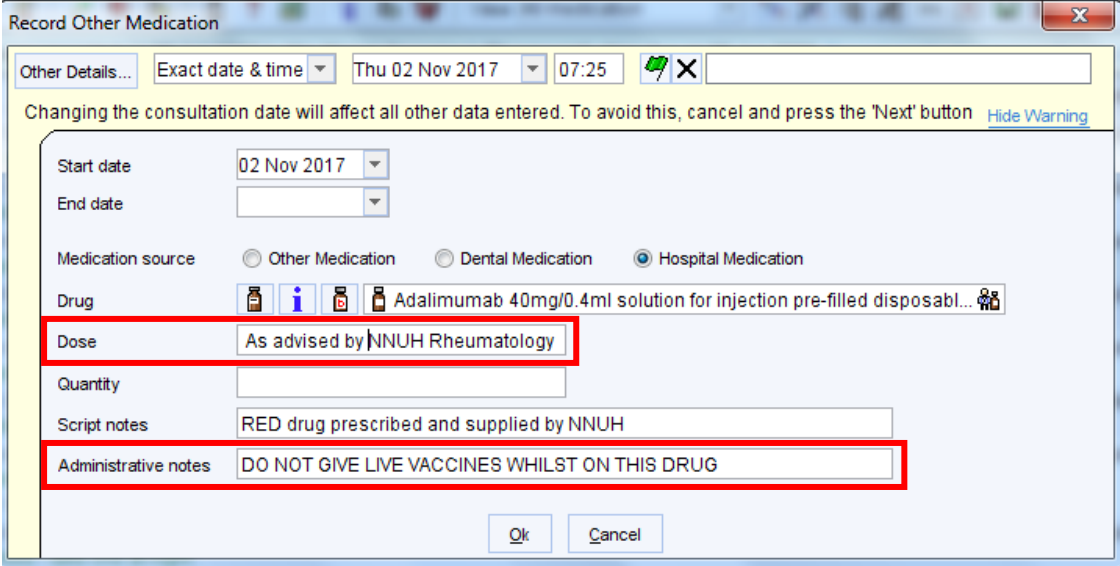
The screenshot shows the 'Record Other Medication' window. At the top, there are fields for 'Other Details...', 'Exact date & time', 'Thu 02 Nov 2017', and '07:25'. A warning message states: 'Changing the consultation date will affect all other data entered. To avoid this, cancel and press the 'Next' button'. Below this, the 'Start date' is set to '02 Nov 2017' and the 'End date' is empty. Under 'Medication source', the 'Hospital Medication' radio button is selected. The 'Drug' field contains 'Adalimumab 40mg/0.4ml solution for injection pre-filled disposabl...'. The 'Dose' is 'As advised by NNUH Rheumatology'. The 'Script notes' are 'RED drug prescribed and supplied by NNUH'. The 'Administrative notes' are 'DO NOT GIVE LIVE VACCINES WHILST ON THIS DRUG'. 'Ok' and 'Cancel' buttons are at the bottom.

3. Select the relevant drug in the normal way.



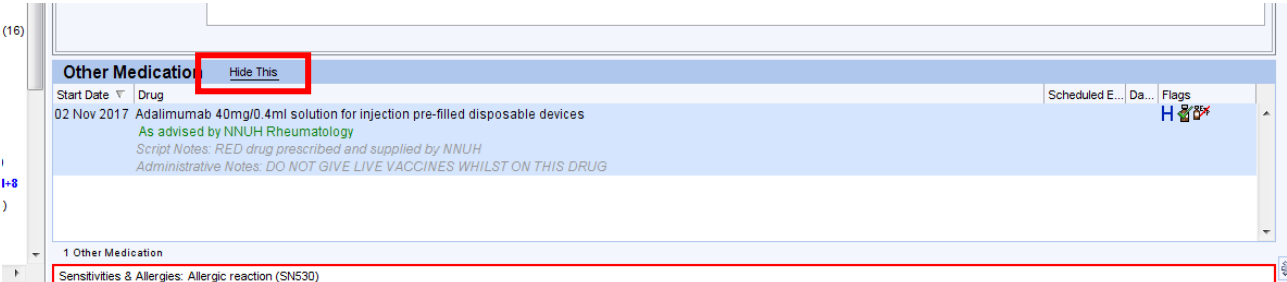
This screenshot is identical to the previous one, but the 'Drug' field is highlighted with a red box. The drug selection icon (a small bottle) is also highlighted with a red box, indicating the step of selecting the drug.

- Insert all relevant useful information to ensure clarity for anyone accessing the patient's repeat template or for information appearing on a summary. *It is not necessary to add a quantity as this information may not be available.*



The screenshot shows a 'Record Other Medication' dialog box. At the top, there are fields for 'Other Details...', 'Exact date & time' (set to Thu 02 Nov 2017, 07:25), and a warning message: 'Changing the consultation date will affect all other data entered. To avoid this, cancel and press the 'Next' button'. Below this, there are fields for 'Start date' (02 Nov 2017) and 'End date'. The 'Medication source' is set to 'Hospital Medication'. The 'Drug' field contains 'Adalimumab 40mg/0.4ml solution for injection pre-filled disposabl...'. The 'Dose' field is highlighted with a red box and contains 'As advised by NNUH Rheumatology'. The 'Quantity' field is empty. The 'Script notes' field contains 'RED drug prescribed and supplied by NNUH'. The 'Administrative notes' field is highlighted with a red box and contains 'DO NOT GIVE LIVE VACCINES WHILST ON THIS DRUG'. At the bottom are 'Ok' and 'Cancel' buttons.

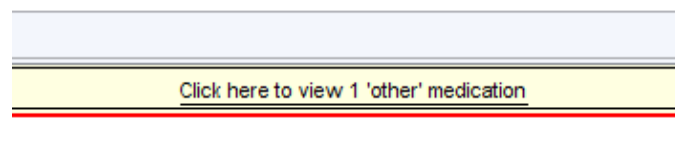
- It will then appear at the bottom of the patient's repeat medication screen:



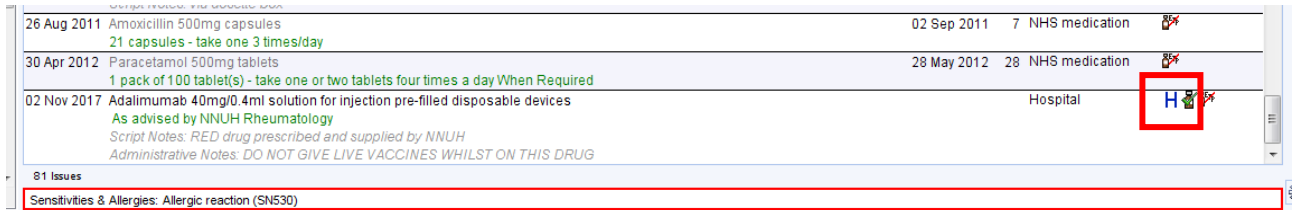
The screenshot shows a patient's repeat medication screen. At the bottom, there is a section for 'Other Medication' with a 'Hide This' button highlighted by a red box. Below this, there is a table with columns for 'Start Date', 'Drug', 'Scheduled E...', 'Da...', and 'Flags'. The table contains one entry for '02 Nov 2017 Adalimumab 40mg/0.4ml solution for injection pre-filled disposable devices'. Below the table, there are 'Script Notes' and 'Administrative Notes' for this medication. At the very bottom of the screen, there is a red box containing the text 'Sensitivities & Allergies: Allergic reaction (SN530)'.

You can hide the information and make it re-appear to show more drugs on the list by clicking on 'Hide this'. You can also move this section of the repeat screen up or down by hovering over the dividing line until the double ended arrow appears to expand the area on view.

When hidden the following will appear at the bottom of the screen:



In addition, it will appear in the full medication list annotated with a **blue H flag**



26 Aug 2011	Amoxicillin 500mg capsules 21 capsules - take one 3 times/day	02 Sep 2011	7	NHS medication	
30 Apr 2012	Paracetamol 500mg tablets 1 pack of 100 tablet(s) - take one or two tablets four times a day When Required	28 May 2012	28	NHS medication	
02 Nov 2017	Adalimumab 40mg/0.4ml solution for injection pre-filled disposable devices As advised by NNUH Rheumatology Script Notes: RED drug prescribed and supplied by NNUH Administrative Notes: DO NOT GIVE LIVE VACCINES WHILST ON THIS DRUG			Hospital	

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Sensitivities & Allergies: Allergic reaction (SN530)

This does not mean the medication has been issued by the practice, but it may appear in any 'acute' medication searches. It is there to show you that the patient has been given this medication elsewhere.

**PLEASE NOTE: Any drug added in this way must be treated as a normal repeat template and details should be kept up to date:**

- Check any hospital letter for changes of drug, strength, or formulation – In which case, the medication would need to be stopped on the 'other medication' list and replaced with the new medication details.
- If the medication is stopped by the hospital it will need to be stopped (removed) from the 'other medication' list. If this is not done it will continue to appear on any interaction list and on any medication summaries.

Other medications not prescribed by the practice can also be recorded in this way:

- Over the counter medication bought by the patient for self-care e.g. Paracetamol or Ibuprofen
- Regular medication prescribed by a dentist e.g. specialist only fluoride preparations.
- Shared care drugs prescribed by the hospital for a short period of time until stable before handover to the GP to prescribe e.g. methotrexate.

When prescribing is transferred to the GP, remember to stop the shared care drug on the 'Other Medication' list and add to the repeat template.

Version	Date	Author	Status	Comment
2.1	01/11/2024	Medicines Optimisation Repeat Prescribing & Support Team	Final	Supported by PFG and TAG Dec 2024