**SOP013: Electronic Repeat Dispensing (eRD) – Identifying SUITABLE patients.**

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| **Purpose** | The process of identifying if a patient and their medications are suitable to be set up on electronic repeat dispensing (eRD).  |
| **Scope** | This applies to patients and their medications who are suitable to be set up on eRD. The SOP contains the examples of when eRD cannot be considered. This includes what information to inform the patient, and when to close an eRD task if a response hasn’t been received.  |
| **For the use of** | Enter your preferences here. |

1. Patient has regular medication every 28/56 days and is dispensed at a community pharmacy **(cannot do for ‘dispensary’ patients)**.

Examples of unsuitable medication/patients which cannot be included.

* Controlled drugs
* New medications
* High risk medication e.g. Methotrexate, Warfarin, Lithium
* When required medicines (PRN)
* Steroids
* Titrating doses (increasing or reducing doses)
* Patients with treatment being reviewed e.g. trials of medication/shared care treatment
* Weekly/Two weekly medication
* Reliever inhalers e.g. Salbutamol
* Under the age of 16
* Medications which have reached their individual review date or maximum issue count
* The patients’ medication review is due, or they have less than 3 months remaining on their review date (see point 4)

If the patient or any of their medications falls under any of the above bullet points, they are not suitable for eRD. **Do not offer eRD to the patient.**

**Remember:** Discussion of whether a patient is suitable for eRD should be with the **patient**. If a proxy representative initiates a conversation regarding eRD stating the patient has already been told about it, you will need to speak to the patient themselves. They must understand what eRD is and agree to the principles for you to be able to proceed (see point 6).

**Remember to consider** - Is there sufficient time before their next medication review is due (28 days - 3 months, 56 days - 6 months)

 **Suggested criteria for patient selection**

* Stable long-term medical condition with no recent unplanned hospital admissions in last 6 months
* Relatively simple and stable medication regime with no significant changes in the last 6 months and no anticipated changes for the rest of the batch.
* Monitoring of medication is up to date – all relevant blood tests, monitoring and review of medication has been completed within the last 6 months.
* Disease monitoring is up to date – attendance at chronic disease clinic within last 6 months
1. Does the patient have an adequate supply of medication (e.g.10 days’ worth)?
* If **No** - inform the patient *‘we are unable to process your request for eRD today as you have not got an adequate supply of your medication. ‘When you order next time, please order when you have 10 days of your medication left and ask if you can be considered for eRD’.*
1. Ask patient if they are interested in receiving their medication via electronic repeat dispensing (eRD) and explain the process using the points below.
* repeat prescription set up to issue medication via pharmacy every **28/56 days** without patient having to order the prescription.
* when collecting, pharmacist will check that the medication is still appropriate by asking you some questions. The outcomes of these questions may be shared with surgery.
* when you collect the last prescription, the pharmacist will remind you that your medication needs to be reviewed before a new eRD template can be set up. You will need to book this review with GP Practice.
1. Does patient agree to the principle of eRD?
2. **If YES, explain that you will ask their GP** if they are happy to authorise eRD**. This includes the sharing of information between your GP and their nominated pharmacy**

DOES YOUR GP/PHARMACY TEAM NEED TO BE INVOLVED IN THE DECISION?

INSERT YOUR PROCEDURE HERE.

* A specific read code could be used in practice XaKRX Patient consent given for repeat dispensing information transfer.
* Save the patient’s record (F12).

**Version Control**

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| Date  | Version Number | Change Made |
| 29/04/2024 | v1.0 | New SOP |
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