Electronic Repeat Dispensing (eRD) – running searches in SystmOne

A number of predesigned searches have been uploaded onto SystmOne to help identify patients who **may** be suitable for eRD.

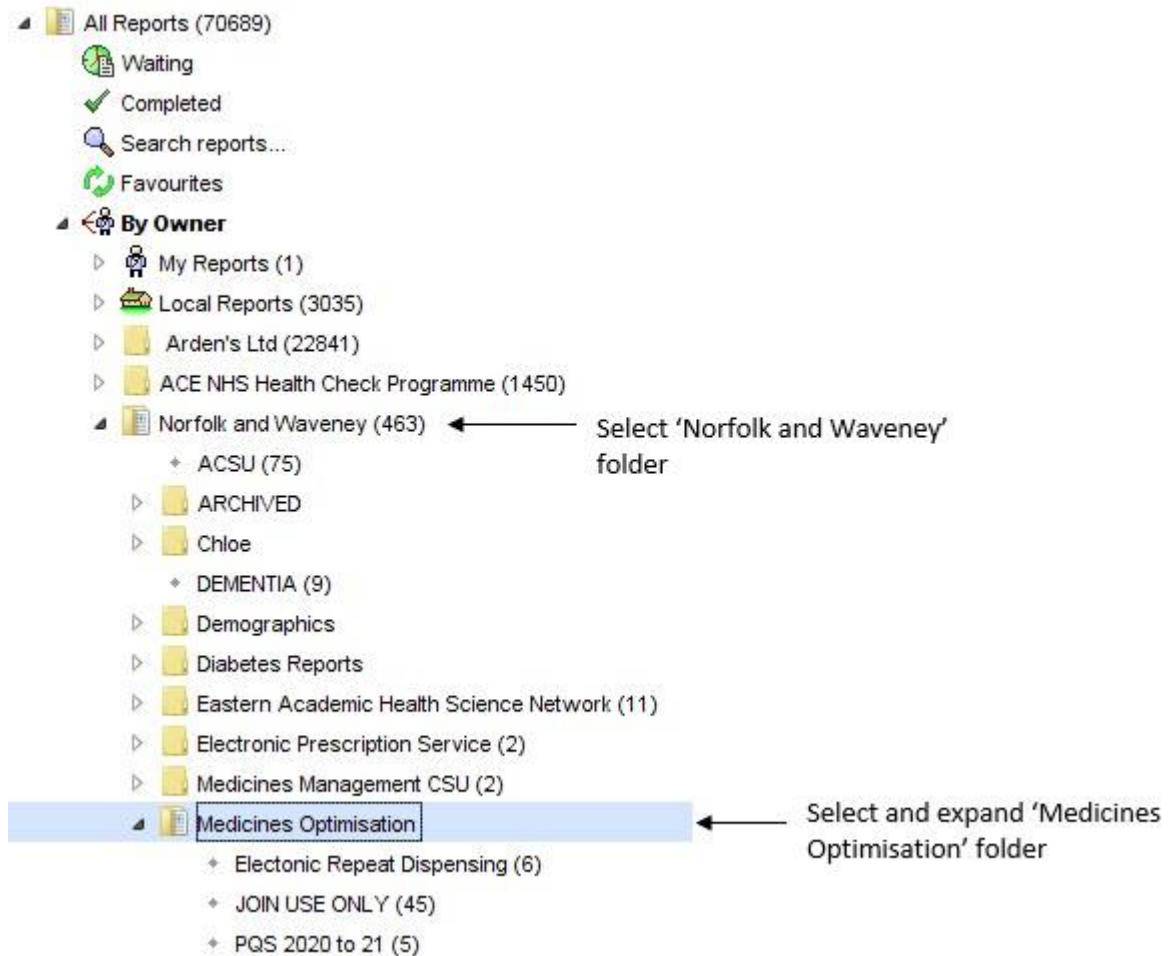These searches can be accessed via the following steps:

1. Select 'Reporting' along the top bar

2. From the drop down tree select 'Clinical reporting'

3. This will bring a drop down tree on the left hand side. Locate the 'Norfolk and Waveney' folder. Click to expand this then select the 'Medicines Optimisation' folder and expand.
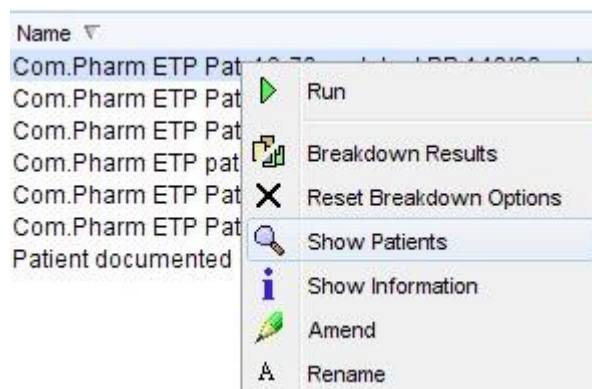

4. The locally developed searches can be found by selecting 'Electronic Repeat Dispensing'. The searches will appear on the main screen.

5. To identify the patients including in the search terms, the searches need to be run. Highlight the searches you wish to run then select the green 'play button'.

6. Once the searches have been run a tick will appear in the flag column and the number of identified patients will be displayed.

Count	%	Last Run	Flags
50	0.4 %	09 Apr 2020 12:57	
50	0.4 %	09 Apr 2020 12:57	
24	0.2 %	09 Apr 2020 12:23	
14	0.1 %	09 Apr 2020 12:57	
0	0.0 %	09 Apr 2020 12:57	
24	0.2 %	09 Apr 2020 12:57	

7. To view the patients, right click on the search and select 'show patients'. This will bring up a list of all patients who match the search criteria.

Useful resources – *click links* to access

- **Academic Health Science Network:** Wessex AHSN Electronic Repeat Dispensing Handbook 2018
- **NHSBSA Resources:** https://www.nhsbsa.nhs.uk/pharmacies-gp-practices-and-appliancecontractors/prescribing-and-dispensing/electronic/erd-resources
- **NHS Digital prescriber system specific prescriber eRD eLearning**:https://learning.necsu.nhs.uk/nhs-digitalelectronic-repeat-dispensing-elearning/
- **Rotherham CCG SystmOne A4 flow chart:** Setting up electronic repeat dispensing on SystmOne

Version	Date	Author	Status	Comment

2.0	Dec 2023	Updated by Jen Carroll, TAG Lead Technician	Final	Format and accessibility checks in preparation for transfer to Knowledge NoW website. Content not reviewed. Review date amended to Dec 2024